



Implementing SQF 2000 Systems

(Certified Practitioner Course)

This course will provide participants with a comprehensive working knowledge of how to build, maintain and update SQF written programs for food processors and their suppliers. Included will be practical information on building a sustainable SQF written manual, updates and new SQF interpretations of the 2000 Code, as well as working exercises on how to attain operational compliance with the SQF Code.



April 18 - 20, 2012 Columbus, OH

Presented by:



Randolph Associates, Inc.
www.raiconsult.com
800-649-0325

COURSE DESCRIPTION:

This is a 2-day course that will give participants an understanding of the SQF 2000 Code, how to implement these requirements in a food processing plant, as well as food ingredient and food packaging plants to ultimately achieve or maintain SQF Certification. Certified SQF trainers will guide you through the SQF Program using a combination of lectures and practical exercises on writing effective SQF manuals, developing SQF records systems and how to bring your plant into compliance with Section 5 of the SQF 2000 Code. The course will prepare the participants to take the official "Implementing SQF Systems" online examination. Upon successful completion of the online exam, the participant can print out their own official "SQF Certificate of Attainment". Randolph will provide a "Certificate of Participation" to all participants who are active and attend all sessions of the Workshop.

WHO SHOULD ATTEND:

- Plant & Corporate Management, Production, QA/QC, Engineering, Maintenance, and Sanitation Personnel as well as existing and potential SQF & HACCP Team members.
- Designed for those seeking to gain an in-depth, working and applied knowledge of SQF.

SUGGESTED COURSE PREREQUISITE:

It is strongly recommended that students have an understanding of HACCP and its application in a food processing or distribution setting prior to taking this course.

COURSE OUTLINE:**Day 1- Afternoon**

- C-1 Implementing SQF Systems
- C-3 Outline of the SQF Program
- 2000 Code Section 10 Audit Scoring & Frequencies
- C-2 About Quality, Customers & the Cost of Quality

Day 2 - All Day

- IM-1 The SQF 2000 Code
- IM-2 Fundamental Requirements
- IM-3 Pre-requisite Programs
- IM-4 SQF Food Safety Plan

Day 3 - Morning

- IM-5 SQF Food Quality Plan
- C-4 Auditing & Certification of SQF Systems
- C-5 SQF Audit Checklist

PROGRAM SCHEDULE:

The class will start at **1:00 p.m. on Wednesday, April 18th** and will conclude at **1:00 p.m. on Friday, April 20th**. Please note, attendance at all sessions is required to receive a Certificate of Attendance, so please schedule travel arrangements accordingly.

REGISTRATION:

Registration fee is \$650 and will cover all course materials. For participants that wish to take the on-line certification exam, a separate \$50 fee payable to SQF is required (Note: The \$50 fee is paid on-line to SQF, do not bring this to the course). Instructions for taking the exam will be discussed during the course.

COURSE LOCATION AND ACCOMMODATIONS:

The Workshop will be held at the **DoubleTree Suites Downtown Columbus**. We have reserved a block of rooms at the hotel until **March 26, 2012**. Room reservations should be made directly with the hotel. Please advise the hotel that you will be attending the **Randolph Associates, Inc. course** to receive the special discount room rate.

DoubleTree Suites by Hilton Downtown Columbus

50 S. Front Street
Columbus, OH 43215
Ph: 614-228-4600

Rate: \$115.00

*Ask for Randolph Associates rate

Implementing SQF 2000 Systems

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(ADVANCED REGISTRATION REQUIRED)

COMPANY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ FAX: _____

CONTACT PERSON: _____ CONTACT EMAIL: _____

Participants:

First Name	Last Name	E-mail Address

Registration:

Fee No. Total

COURSE Registration: \$650 X _____ = _____

Total Registration Fees:

Payment Information:

Make checks payable in US funds to Randolph Associates, Inc.

Payment Enclosed Bill my company (PO#: _____)

Credit Card

Please charge my: Mastercard Visa Am-Ex Discover

_____|_____|_____|_____|_____|_____|_____|_____|_____|_____| Exp: ____/____

Security (CID) Code*: _____

Signature of Cardholder*: _____ Name (Print): _____

Billing Address of Cardholder: _____

**Required to protect against fraud.*

RETURN TO: Randolph Associates, Inc.

Attn: SQF Course Registration

3820 3rd Avenue South, Suite 100

Birmingham, AL 35222

Ph: (205) 595-6455

Direct Fax: (205) 595-6450

E-mail: barbara.jackman@raiconsult.com

Cancellation Policy:

A full refund will be made if cancellations are received five (5) days prior to the start of the seminar. Attendees canceling later than five (5) days prior to the start of the seminar will be subject to a \$100 service fee. Substitutions will be permitted at any time.